



## ICT Code of Conduct

Students from Year 1 to Year 6 have the privilege of using a variety of educational technology. Technology equipment at Murwillumbah Public School is for educational purposes and allows students the opportunity to collaborate, research, design, create and publish work in a variety of new formats. The goal in providing these facilities is to promote educational excellence in teaching and learning. In accordance with DEC policy, students must adhere to the following code of conduct at all times.

### Terms and Conditions

Access to computer equipment at Murwillumbah Public School is a privilege, to which certain responsibilities apply. This privilege is extended to all students, providing they work within the bounds of the rules defined by the school. Students wishing to use technology and the internet must abide by the following rules.

### Level One Rules and Consequences

- I will treat equipment with care at all times. This includes carrying laptops with two hands.
- I will correctly charge my laptop at the end of each day.
- I will keep our classroom tidy and organised, as a safe environment for the use of computer equipment.
- I will inform an adult if I, or my peers, find something inappropriate on a computer.
- I will not eat or drink while using computer equipment, or store my drink bottle near my computer.

### Level Two Rules and Consequences

- I will not delete or alter in any way the appearance, sound, history or set up on any computers, without permission.
- I will only touch and use my own computer, and will not touch any other student's equipment.
- I will not play games, or access any other websites or programs, without explicit teacher permission.**
- I will respect copyright laws by acknowledging my sources and putting my research into my own words.

### Level Three Rules and Consequences

- I will not deliberately damage any computer equipment in any way.
- I will not access any other student's individual accounts, files or passwords.
- I will not use the internet to look up offensive or undesirable material.

Computer equipment is to be enjoyed respectfully and responsibly.

Any breaches in the above levels, will be reviewed by the Executive and may result in permanent loss of computer privileges as well as referral to our Student Welfare Policy as deemed necessary.

*Mr Les Daley*  
Principal

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*I have read, and understand, the above Code of Conduct and will adhere to the terms and conditions for responsible use of technology at Murwillumbah Public School.*

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Student Signature and Name

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Parent Signature and Name